

**INTERAGENCY INTERNAL AUDIT AUTHORITY  
AGENDA  
WINCHESTER HALL  
2<sup>nd</sup> FLOOR WINCHESTER CONFERENCE ROOM  
12 E. CHURCH STREET, FREDERICK, MD 21701  
MARCH 16, 2016  
8:00 A.M.**

1. Approval of Minutes – February 17, 2016
  - √1a. Open Meeting – **A**
  - √1b. Voting Record (2/17/16)
2. Status of Assignments
  - √2a. IA Status Reports
  - √2b. Audit Recommendations Log and Misc. Follow-Ups
  - √2c. SC&H Monthly Status Reports
  - 2d. CLA Monthly Status Reports
3. Task Orders
  - √3a. Discuss and Issue TO for estimate: FCPS P-Card Audit (SC&H) - **A**
  - √3b. Discuss and Issue TO for estimate: FCG Capital Projects Audits (CLA) - **A**
4. Fraud Hotline
  - FCG: None
  - FCPS: None
  - FCC: None
5. Other Business
  - 5a. IIAA Resolution (update)
  - 5b. Director's Monitoring Report (will be handed out at meeting)
  - 5c. Annual Financial Reviews (will be handed out at meeting)
  - 5d. Board Membership (Shaun Jones)
  - 5e. Chair and Vice Chair Nominations (voting will take place at next month's meeting) - **A**
6. Motion to go into Closed Session

Maryland Annotated Code General Provisions Article §3-305 (b) to conduct an Administrative Function.

√6a. TOPIC: Discuss/Approve/Issue: FCG Payroll and Timesheet Agreed Upon Procedures Report - **A**

**Note: The Open Meetings Act does not apply to a public body when discussing an administrative function.**
7. Adjournment

√: Included in packet.

**NEXT MEETING APRIL 20, 2016 AT 8:00am  
WINCHESTER HALL, 2<sup>ND</sup> FLOOR WINCHESTER CONFERENCE ROOM  
12 E. CHURCH STREET**

**A** – Action Item

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.